

OREGON CARTOON INSTITUTE

June 28, 2018

Kerry Woodke
Kinsman Foundation
3727 SE Spaulding Ave
Milwaukie, OR

Dear Kerry,

Here is the signed agreement form.

The entire board of directors of Oregon Cartoon Institute joins me in thanking Kinsman Foundation for continuing to support programs designed to increase access to information about Oregon film, animation, and print cartooning history.

I checked the six month "mid year" option for reporting on the progress of the project Kinsman is supporting. It takes a full year to plan and execute the Oregon film History Conference, so writing a six month report will give me a chance to take stock midway.

Thank you for spelling out the IRS requirements and stipulations. OCI has much to master, when it comes to the ins and outs of non profit administration. Your guidance is much appreciated.

A new possibility on our horizon may address the IRS requirement for income from public sources. OSU has expressed interest in having OCI offer classes and workshops through at their new campus, OSU Portland, in downtown Portland.

I will keep you posted!

Sincerely,

Anne Richardson
Director, Oregon Cartoon Institute

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